



**INTELLECTUAL
PROPERTY INDIA**

Patents/Designs/Trademark
GEOGRAPHICAL INDICATIONS



सत्यमेव जयते

GOVERNMENT OF INDIA
Office of the Controller General
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C I R C U L A R

In order to bring in further transparency in the IP administration system, all Group A & B Officials of IPO are hereby directed to give the list of their close relatives who are Patent agent/Trade Mark agent/Practicing IP lawyer in the enclosed proforma. The close relatives shall include Father, Mother, Sister, Brother, Husband, Wife, Father-in-law, Mother-in-law, Brother-in-law/Co-brother, Sister-in-law and First cousins.

The proforma duly filled in should be submitted to CGs office by **15.7.2009**. The purpose of obtaining this proforma declaration is to ensure that Group A and B officials of IPO do not directly deal with any of the close relatives in the IP matters. All Technical Heads, group leaders will be supplied with the information so as to ensure that such officers do not deal with their close relatives in any official matters directly.

The officers are also required to give immediately the details of any official matters pending with them to the respective Technical Heads where such close relative is authorized to appear before them as an agent/legal practitioner.

(P.H.Kurian)

Controller General of Patents, Designs and Trade Marks

Copy to:

1. All Technical Heads,
Trade Marks Registry/Patent Office/GIR, Chennai/PIS, Nagpur
Mumbai/Delhi/Chennai/Kolkata/Ahmedabad
2. All Head of Offices
IPO, Mumbai, Delhi, Chennai, Kolkata & Ahmedabad
3. Office copy

PROFORMA TO BE FILLED IN BY GROUP A & B OFFICIALS OF IPO'S REGARDING CLOSE RELATIVES WHO ARE PATENT AGENT/TRADE MARK AGENT/PRACTICING IP LAWYER.

Name of Office:

Sr.No.	Name of Officer & Designation	Name of patent agent/ trade mark agent/ practicing IP lawyer.	Relationship with the Officer

DECLARATION

I, Shri/Smt/Miss _____ hereby declare that the above information provided by me is true and correct to the best of my knowledge and belief. I also hereby undertake not to deal with the above mentioned relatives in any official matters and in case any IP matters is put up to me where such close relative is authorized to appear before me as an agent/legal practitioner, I will immediately inform the Technical Head forthwith.

Name of Officer
Signature

Date: