

No. IPO/Stationery/2010-11
Government of India
Ministry of Commerce and Industry
Office of the Controller General of Patents, Designs and Trademarks

IPO Building, Chennai, the 14th March 2010

TENDER NOTICE

The Office of the Controller General of Patents, Designs and Trademarks requires stationery and consumables for its use. These items are generally purchased on monthly basis and some items on requirement basis.

2. The tender document floated for the purpose can be obtained from the Administrative Officer, Intellectual Property Office, IPO Building, GST Road, Guindy, Chennai – 600 032 on payment of Rs.500/- (non-refundable) in the form of Demand Draft drawn on a Nationalised Bank in favour of “Controller of Patents” and payable at Chennai.

3. Alternatively, the Tender document can be downloaded from the office website, <http://www.ipindia.nic.in>. However, in this case, the bid should be accompanied with a Demand Draft of Rs.500/- (non-refundable) drawn on a Nationalised Bank in favour of ‘Controller of Patents’ and payable at Chennai.

4. Sealed quotations, duly super-scribed “Quotation for Stationery and Consumables” shall be submitted to the Administrative Officer, Intellectual Property Office, IPO Building, GST Road, Guindy, Chennai 600 032 not later than 03.00 P.M. on 29-03-2010. The quotations can also be sent by post so as to reach the Administrative Officer, Intellectual Property Office, IPO Building, GST Road, Guindy, Chennai – 600 032 by the due date and time. Quotations received after stipulated date/time will not be entertained. The quotations will be opened on the same date at 04.00 P.M. in the Conference Hall, Intellectual Property Office, Chennai in the presence of the tenderers or their authorized representatives who may like to be present.

Administrative Officer,
Intellectual Property Office, Chennai
Tel. Ph. 22502030