

**Tender No: IPO/DELHI/003/2010-11**

**CONTROLLER GENERAL OF PATENTS,  
DESIGNS & TRADE MARKS, DELHI,  
IPO BUILDING, PLOT NO. 32,  
SECTOR-14, DWARKA,  
NEW DELHI – 110 078.**



*TENDER DOCUMENT*

*REQUESTED FOR PROPOSAL*

For

**Providing of Catering Services  
&  
Running of Canteen at IPR, Building**

**PROPOSED BY: Intellectual Property Right Office, New Delhi**

**Date of publishing tender document: ( 18.04.2010)**

Signature of Tenderer with Company Seal.

**INTELLECTUAL PROPERTY OFFICE BUILDING**  
**PLOT NO.32, SECTOR 14, DWARKA, NEW DELHI – 110 078**

**Tel : 011-28034304-306**  
**Fax : 011-28043301,302**

**1.0 PREVIEW OF TENDER**

**BID REFERENCE** : **POD/TENDERS/2010-2011**

**DATE OF ISSUE OF TENDER DOCUMENT** : **19.04.2010**

LAST DATE FOR THE ISSUE OF TENDER DOCUMENT : 30.04.2010 (12.00Noon)

LAST DATE FOR RECEIPT OF TENDER DOCUMENT : 30.04.2010 (3.00PM)

TIME AND DATE OF OPENING OF THE TENDERS : 03.05.2010 (11.00PM)

PLACE OF RECEIVING AND OPENING : Conference Hall,  
Patent Office, *Boudhik Sampada Bhawan,*  
*Plot No.32, Sector 14,*  
*Dwarka, New Delhi-110 078*

Signature of Tenderer with Company Seal.

## 2.0 GENERAL INSTRUCTIONS:

1. The tender shall be obtained on request from administrative officer on payment of Rs. 1000/- (Rupees One thousand only) (Non refundable), payable through cash / crossed demand draft drawn on nationalized bank in favour of “controller of patents” payable at New Delhi
2. The Cash Section shall receive the Tenders.
3. All the Tenders shall be prepared and submitted in accordance with the instructions.
4. Tenders shall not be accepted after expiry of prescribed time and the prescribed date fixed for the receipt of tenders as set out in the Tender Notice or subsequent extensions if any.
5. Tenders shall be in the prescribed form which can be obtained from the Intellectual Property Office on payment of prescribed fee or can be downloaded from the IP0 Website i.e. [www.ipindia.nic.in](http://www.ipindia.nic.in) While submitting the tender on the form downloaded from website, the cost of tender document of Rs.1000/- should be accompanied along with the tender. No tender shall be considered which is not as per the printed form and does not bear the tenderer’s signature and seal at the bottom of the each page of the schedule on which the rates are entered and without any requisite fee.
6. The Contract will be awarded to that party who submitted less rates for eatable items and highest yearly licence fees (Rent) for Canteen.
7. Tenderer will have to deposit yearly licence fees just after awarding the contract by office, if fails EMD as deposited by him/them will be forfeited and contract will be awarded to next highest offering licence fees bidder.
8. The IP Office has near about 250 officials and near about 150 visitors used to visit the office daily. Tenders should quote the yearly licence fees keeping in view of the officials and visitors.
9. Tenderer cannot withdraw the contract without three month’s notice, if so yearly licence fees as deposited by him/them along with performance Security will be forfeited.
10. The authority reserves the rights to reject any tender or all tenders without assigning any reasons.

Signature of Tenderer with Company Seal.

### 3.0 ELIGIBILITY CONDITONS:

1. (a) The tenderer shall be in the business of providing catering service and running canteens in Government Departments, Public Undertakings or Private Sector for the past, at least three years. Documentary evidence in support of this should be provided. The persons having experience of running canteen in the Government Department may be preferred.
- (b) The tenderer should be preferably registered with Govt. of India/State Govt./Govt. of Undertaking.
- (c) The tenderer providing such services must have of the annual turnover of which should not be less than Rs.10 lakh. Copies of financial statement for last three years should be provided.
- (d) The tenderer should submit their registration number if any and PAN Number along with tax clearance certificate.
- (e) The tenderer should ensure that they have rendered satisfactory performance during the last 3 years and the order/orders placed subsequently should not have been cancelled or closed by any department of Govt. of India or Public Sector undertakings in the last 3 years due to unsatisfactory performance and such persons whose orders/contracts have been closed or cancelled. Any suppression of material facts or discrepancy in this respect will lead to disqualification of the tender.
- (f) The tenderer should also indicate as to whether it is a Sole Proprietor/ Private Limited Company or Partnership Firm. In case of Partnership Firm, it is necessary to disclose the names of all partners.

#### 4.0 Address for communication:

The Administrative Officer  
*Patent Office, Boudhik Sampada  
Bhawan, Plot No. 32, Sector-14,  
Dwarka, New Delhi-110 078.*

Signature of Tenderer with Company Seal.

## **5.0 PROCEDURE FOR SUBMISSION OF TENDER**

The Tenders shall be prepared by typing or printing with indelible ink and submit it to the **Administrative Officer** in sealed cover superscribed with the subject and reference No. noted in the cover and addressed to The Administrative Officer, Patent Office, Boudhik Sampada Bhawan, Plot No.32, Sector 14, Dwarka, New Delhi – 110 078 on or before 01.04.2010 before 3.00 P.M. The Tenderers shall ensure that each page of the tender is signed by the person authorized to sign the tenders. The tenderers are required to keep the Technical Bid & Financial Bid in separate sealed covers superscribing clearly on the envelope **technical bid** and **financial bid** and these two sealed cover should be kept in third sealed cover along with the tender documents superscribing on the envelope “**Tender for Canteen**”.

## **6.0 EARNEST MONEY DEPOSIT**

An earnest Money Deposit of Rs 20,000/- (Rupees Twenty thousand only) shall be furnished in the form of D.D in favour of “Controller of Patents”, payable at New Delhi, and must be enclosed with tender. **CHEQUES ARE NOT ACCEPTABLE AS EARNEST MONEY DEPOSIT UNDER ANY CIRCUMSTANCES.** EMD paid by the successful Tenderers shall be returned after awarding the contract to successful bidder and successful bidder have to deposit performance security @ 10% of annual value to license fees as offered by him that will be returned after completion/termination of contract. Tender without EMD amount will not be considered and rejected outright.

All applications for the refund of Earnest Money Deposit shall be made to the Administrative Officer, Patent Office, Boudhik Sampada Bhawan, Plot No.32, Sector 14, Dwarka, New Delhi – 110 078, quoting the receipt No. Date and tender reference

## **7.0 TENDERER TO GET INFORMED HIMSELF FULLY**

The tenderer shall be deemed to have carefully examined the terms and conditions before tendering the work

## **8.0 SCOPE AND DESCRIPTION OF WORK:**

For providing catering services and running canteen at the Intellectual Property Office Buildings located at Dwarka New Delhi on the basis of highest amount of licence fee & lowest rates for eatable items offered.

Signature of Tenderer with Company Seal.

## 9.0 TERMS & CONDITIONS:

Terms and Conditions for the award of 'Canteen Contract' for Boudhik Sampada Bhavan, Plot No.32, Sector-14, Dwarka, New Delhi functioning under the Ministry of Commerce & Industry.

1. The contract will be awarded on the basis of lowest rates offered for the items as mentioned in the schedule A. on the approval of the Competent Authority, who reserve the right to accept or reject any tender or all tenders without assigning any reason. The Contractor will have to deposit earnest money along with the tender which will be refundable only in case of no acceptance of the offer or awarding the contract to successful bidder and successful bidder have to deposit performance security @ 10% of annual value to license fees offered by him.
2. The canteen shall be started within next ten days of acceptance of the tender failing which the earnest money will be forfeited and next eligible will be offered.
3. The contract will be operative for a period of one year from the date of award. However, if mutually agreed by both the parties it can be extended for another period of one year subject to satisfactory performance of the tenderer approved by the Intellectual Property Office on the same terms and conditions except the license fee.
4. The contractor shall keep the canteen open from 9.00 a.m. to 8.00 p.m. both in summer and winter on working days. However, the contractor shall also keep the canteen open on Saturday and Sunday including holidays if so directed by the Intellectual Property Office.
5. The contractor shall make the arrangements for keeping all eatables in glass-covered showcases, free from flies and insects and all perishable items in the Fridge.
6. No responsibility will be taken by the Intellectual Property Office for credit sales, losses or pilferage.
7. The canteen shall not be closed on any working day of the Intellectual Property Office without the prior written permission from the Competent Authority.
8. The contractor shall sell and serve only such items as approved by the Intellectual Property Office, as per list enclosed.
9. The rates for different items shall be as per list enclosed. However, the Contractor is free to sell the items to the public/visitors at any rate but shall not exceed more than 25% of the rates as approved by the Intellectual Property Office. Any enhancement of the rates shall need prior approval of the Intellectual Property Office. If any item not specified in the enclosed list is served, the rates of the same must be approved by the Intellectual Property Office.
10. The contractor will attach Bank Draft of amount calculated @ 10 % of annual value of License fees offered by him as performance security in favour of the "Controller of Patents", payable at New Delhi, which shall be kept as security. No interest is payable on the security deposit.
11. In case the preparation for the eatables, to be served in the canteen are found to be unsatisfactory or the contractor fails to fulfill his obligations of the contract at any time during the contract period,

Signature of Tenderer with Company Seal.

- Intellectual Property Office shall have the power to terminate the contract and in that case the security deposited by the contractor shall be forfeited at the discretion of the Intellectual Property Office.
12. The contractor shall display the approved list of rate at the appropriate place in the canteen.
  13. The authorized representative(s) of Intellectual Property Office may inspect the preparation from time to time and reject such preparations, which are not considered wholesome or unhygienic without any compensation.
  14. The contractor will be bound to maintain sanitary conditions in and around the canteen. No staff member will be engaged for the purpose and it shall be entire responsibility of the contractor.
  15. The Contractor shall be liable to execute a written agreement on a non-judicial stamp paper of Rs. 100/- before taking over charge of the Canteen premises.
  16. In case of dispute arising between the Contractor and the Intellectual Property Office the decision of the Controller General of Patents, Designs & Trade Marks shall be final and binding on the contractor.
  17. All legal dispute shall be subject to jurisdiction of Delhi Courts only.
  18. The contractor should be able to provide food arrangement for the meetings and also on the functions organized by the Intellectual Property Office on mutually agreed rates.
  19. The contractor should have sufficient equipment and other items normally required in Canteen.
  20. The contractor should have to provide Indian including South Indian, Chinese food as and when required.
  21. The Intellectual Property Office reserves the right not to allow the contractor for the sale of a non-branded/make packaged item.
  22. The contractor should take all safety measure required under various laws of Municipal Corporation while running Canteen.
  23. The Contractor shall keep a First Aid Box for the persons deployed to work in Canteen and must have their verification record.
  24. The contractor is responsible for the safety and other service matters of the manpower engaged by him. The Government shall not be responsible for any damage caused to the manpower engaged by the Contractor.
  25. The contractor shall not deploy any minor for the canteen work.
  26. The items, which are not included in the List, these items will be sold on the rates mutually agreed by the Intellectual Property Office and the contractor.
  27. The contractor is prohibited to sale or serve or allow anyone to consume liquor within the canteen premises
  28. The Contractor shall be bound to make available at least Thali (Standards and Delux) every day for lunch.
  29. The Contractor shall not be permitted to sell Cigarettes, Pan, Pan Masala and any other toxicating items in the canteen.

## **10.0 FORMAT, MEMORANDUM, SCHEDULE & ANNEXURES**

As annexed in the Tender Document.

Signature of Tenderer with Company Seal.

To,

The President of India.

Through: Controller General of Patents, Designs & Trade mark

I/We hereby tender for catering at.....during the period specified in the under written Memorandum and in accordance with the terms and conditions laid down in the Memorandum, Agreement & schedule annexed thereto. I have also understood fully the complete tender document, memorandum, agreement and schedule annexed thereto terms and conditions laid down therein. I also undertake to maintain the quality of eatables packed food (including snacks and lunch, drinks) for meeting the highest quality standard or the quality standard as prescribed by the Intellectual Property Office.

#### MEMORAMDUM

- a) Description of the work : Catering in the office canteen
- b) Period of Contact : The agreement is to be initially for a period of maximum one year which is extendable on a year to year basis in accordance with the terms and conditions of the agreement and annexure to the agreement or fixed by the Government.
- c) Security Deposit : 10% of Annual value of License fees offered
- d) Name of the Tenderer :
- e) Experience of the Tenderer Supported by testimonials
- i) Govt./Public Undertakings
  - ii) Private
- f) Details of Canteen runned till date

Signature of Tenderer with Company Seal.

Name of the organization where canteen is runned	No. of officials being catered	Contact person in the organization with telephone nos.	No. of employees employed in the canteen for service

(If required enclose separate sheet)

- g) Infrastructure available with the Tenderer:
- i) Crockery \_\_\_\_\_
  - ii) Refrigerators, Cutlery, \_\_\_\_\_
  - iii) Deep Freezer \_\_\_\_\_
  - iv) Hot cases \_\_\_\_\_
  - v) Dispensing Machines \_\_\_\_\_
  - vi) Any other information \_\_\_\_\_

(If required enclose separate sheet)

- h) Registration No. (if any)
- i) PAN No.  
(Please enclose latest tax clearance certificate)
- j) Whether your firm is registered as a contract firm with sales tax Deptt?
- k) Whether your firm is registered for deduction like ESI, EPF as per the Act?
- l) Nos. of days required for starting the canteen from the date of awarding of the contract.
- m) Annual Turnover:
- n) Total Man power :
- o) Qualification of tenderer:

The tenderer hereby agree to abide by the terms and conditions of the provisions contained in the Memorandum, Agreement, Schedules and Annexures appended thereto, if the tender is awarded.

Signature of Tenderer with Company Seal.

The sum of Rs.                   /- (Rupees                   ) being the money by way of performance security shall be deposited by me/us in accordance with Memorandum and Agreement which may be refunded on termination or completion of contract in accordance with the terms and conditions contained in the agreement and annexure to the agreement.

I/We agree to keep the offer open for 60 days from the opening of the tender.

SIGNATURE OF TENDERER

ADDRESS

Dated

Witness

1.

2.

Address & Occupation

In case of a sole proprietorship concern the tender should be signed by the proprietor himself. In the case of Partnership Firm the same will have to be signed by all the partners. In case the Tenderer is a limited company, the same will have to be signed by a person who by his signature can bind the limited company.

Signature of Tenderer with Company Seal.

Schedule 'A' Menu Chart  
Rates for Staff

S.No.	Name of the items	Quantity	Amount (Rs.)
1.	Tea (one cup)	150 ml.	
2.	Tea (Dip, One cup)	150 ml.	
3.	Tea Half Set		
4.	Coffee (cup)	150 ml.	
5.	Samosa	100 gm.	
6.	Bread pakora (potato filled)	125 gm.	
7.	Matti	30-40 gm.	
8.	Vegetable Pakora	100 gm.	
9.	Subzi/ Dal (Plain)	Per plate	
10.	Subzi/ Dal (Fried)	Per plate	
11.	Chhole/Subzi + 4 Puri	Per plate	
12.	Curry with one pakora (Katori standard size)	Per plate	
13.	Raita (Per Bowl)	120 ml.	
14.	Two puri with subzi	30 gm. Puri	
15.	Two Bhature with choole (50 gm.)	Per plate	
16.	Laddu (besan/bundi)	30 gm.	
17.	Burfi (khoya)	20 gm.	
18.	Rice Plate with subzi (150 gm. Standard rice)	Per plate	
19.	Sambhar + vada	Two pieces (30 gm. Each)	
20.	Plain Dosa with Sambhar & Chatni	Each	
21.	Dosa (masala )with sambhar	Each	
22.	Idli (two piece) with sambhar & chatni	Each	
23.	Lunch (Rice, One Dal, Chappati -2, One Subzi, Dahi/Raita, Papad, salad.) (Standard)	Each	
24.	Lunch (Rice, One Dal, Chappati -2, One Subzi, One Paneer Sabzi, Dahi/Raita, Papad, salad.) (Deluxe)	Each	
25.	Rajma	Per plate	
26.	Roti	50 gm.	
27.	Choumin	Full plate	
27.	Choumin	Half plate	
28.	Mutter – Paneer	One plate	
29.	Cold Drinks	300 ml as per market rate	
30.	Uttipam	1 plate	
31.	Cutlet – two piece (50 gm. Each)	1 plate	
32.	Sandwitch (vegetable)	1 piece	
33.	Burger	1 piece	
34.	Butter Toast Slice	2 piece	
35.	Sandwitch (Cheese/butter)	2 piece	
36.	Curd	100 gm.	
37.	Chicken Curry/ Mutten Curry	1 plate	
38.	Egg curry with 2 eggs	1 plate	
39.	Omlete – 2 eggs with sauce	1 plate	
40.	Omlete – 2 eggs with 2 slice with sauce	1 plate	
41.	Vada (Without Sambher)	2 Pieces	

**Note : The items mentioned above should be of high quality and contents used for preparation should be of Agmark or any quality standard. All the items should be prepared by using vegetable oil only.**

Signature of Tenderer with Company Seal.

**Package of Lunch and Snacks for meeting/ Seminars/ Functions etc.**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
<b>Tea Biscuit- 4Pcs.</b>	<b>Tea Biscuit-4Pcs Paneer Pakora/Veg. Pakora</b>	<b>Tea Paneer Pakora Kaju Burfi Kaju Salted Wagers</b>	<b>Roti Salad Dal(Fry)/Chole Vegetable Dahi/Raita Paneer Curry Rice/Pulao Sweet (Gulab Jamun/ Rasgulla /Ice-Cream)</b>
<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>

I have understood the above and agree to provide the above eatables at the rates mentioned with the eatable and package of Lunch and Snacks.

Signature of Tenderer

**Note : The items mentioned above should be of high quality and contents used for preparation should be of Agmark or any quality standard. All the items should be prepared by using vegetable oil only.**

**Schedule 'B' Furniture**

The sitting arrangement has been provided for 52 persons and standing 18 persons in canteen.

**Schedule 'C' electrical appliances & gadgets**

AC accommodation with light covering an area of 150 sq Meters.  
No electrical appliances shall be provided.

Signature of Tenderer with Company Seal.

AGREEMENT FOR PROVIDING CATERING SERVICES IN THE  
OFFICE CANTEEN, IPO BUILDING, SECTOR 14, PLOT NO.32,  
DWARKA, NEW DELHI – 110 075.

(To be prepared on Non-Judicial Stamp Paper of

This agreement made this ..... day of..... Two thousand Five between the President of India (Herein after called the Govt.) of the one part and Shri ..... sone of Shri..... Residing at ..... carrying on business under the firm, memo and style of (here in after called the 'Caterer' which expression shall include his heirers, executors, administrators and permitted assigns) of ..... Residing at..... carrying on business in partnership under the firm, name and ..... herein after called the 'Caterer' which expression shall include each of the partners and their respective heirs executors, administrators and permitted assign) of the other part ..... a company constituted under the Companies Act, 1956 having its registered office, at ..... (herein after called the 'Caterer' which expression shall include its successors and permitted assign) of the other part, whereas the Caterer has accepted and is willing to act as such upon the terms and conditions here in after contained in the agreement and annexure to the agreement. Now it is hereby agreed between the parties hereto as follows.

1. That in every part of this instrument, the terms the 'President of India' and the Government shall be deemed to include the President of India, his successors and the Government of India and his or their assigns and the terms 'The Government' shall be deemed to include the ..... to act for or represent the President of India in relation to any other matter or this contained in or arising out this contract.
2. That the caterer shall not, except with the consent of the Government obtained before hand in writing, enter into any sub-contract underlet or otherwise part with his present contract or any part thereof or any interest therein.
3. (a) That this contract shall commence from the 15<sup>th</sup> day after the date of issue of letter of award of contract and shall remain in force and inclusive of subject to the conditions that it shall be terminated by the Government on three months notice shall it be found un-satisfactory or should there be any breach on the part of the Caterer of any term herein contained or otherwise without assigning any reasons therefor.  
(b) That the Government may at its option or with the request from Caterer extend the period of this agreement for a period of one year which may be extendable on year to year basis depending upon the satisfactory performance as may be decided by Intellectual Property Office. The decision of the ..... or any other officer duly authorized by him in this respect shall be final and on termination of the contract or on the expiry of the period of contract or the extended period as the case may be the caterer shall handover peaceful and

Signature of Tenderer with Company Seal.

vacant possession of the premises to the Government and the security deposit, so deposited will be refunded to the caterer.

(c) Either party is at liberty to terminate this contract by giving two clear calendar months notice on writing to the other without assigning any reason whatever and after such termination the caterer shall hand over peaceful vacant possession of the premises to the Government and the security deposit will be refunded to the Caterer in accordance with terms and conditions of the tender documents and the agreement.

4. The caterer will duly observe & abide the Municipal Rules and regulations and by laws or any other laws relating to the sale of foods, drinks etc.
5. The Caterer shall supply good and whole some food to the staffs & the visitors, Caterer shall be entitled to charge the officials of Intellectual Property Office for the food served as per the approved rates.
6. It shall be the responsibility of the Caterer to collect the charge for services and supplies made by him/them to the official of Intellectual Property Office and the visitors to the canteen. The Government shall not in any way be responsible for due payment by the staffs & the visitors. The rates as mutually agreed and given in schedule 'A' shall remain fixed & binding on the caterer unless and until changed by mutual agreement.
7. The Government do not guarantee as to the number of persons who will require their meals from the caterer under this agreement.
8. That the Intellectual Property Office or any other person authorized by the Controller-General of Patents, Designs and Trade Marks shall be entitled to inspect arrangements for storage and cooking of food, arrangement for keeping kitchen, pantries and dining room in clear & sanitary condition. The caterer shall be required to provide all facilities for such inspections. The authorized person may bring to the notice of the caterer any defects noticed for immediate attention and rectification.
9. The Caterer shall take all reasonable precautions that the persons employed by him/them are courteous, civil, sober and free from any virulent contagious diseases and are well mannered. Any person employed by caterer if found guilty of any misconduct or suffering from any virulent contagious diseases shall forth with be removed by the caterer immediately within three days of notice issue by authorized person to this effect.
10. That the caterer will either supervise the arrangement himself or represented by an experienced manager or managers that the caterer shall be responsible for the cleanliness of the dining room, store room, office room pantries, kitchen etc.
11. That the Government shall without any obligation or liability on their part provide the caterer with furniture and electrical fittings and fixtures as set out in schedule 'B' & 'C' hereto for which no charge will be levied on caterer.
12. The Caterer will be allowed accommodation, if available in the office for his staffs during office hours for which no charge will be made.
13. That the Caterer shall deposit with the Controller of Patents as security an amount of Rs.20,000/- (Rupees Twenty thousand only) in the shape of Bank Draft for the efficient and proper running of the

Signature of Tenderer with Company Seal.

catering service etc., and this security deposit will be refunded to the caterer after completion of contract or termination of contract period in accordance with the terms and conditions of the agreement and tendered document. Failing by the Caterer, the Government shall have the right to deduct or appropriate out of the security deposit any sum of the money payable by the Caterer to the Government. If during the period of the contract the caterer fails to comply with any condition of the contract the Government may without prejudice and in addition to any other right for remedies in law have the right to forfeit the security deposit or any part thereof.

14. The decision of the Intellectual Property Office as to whether there has been any breach of the terms of this agreement shall be final and binding on the caterer.
15. The caterer has to collect the food charges from the staffs directly and the Government does not accept any responsibility in the matter of their realization by the caterer.
16. The caterer undertakes to comply with the orders issued from time to time by the authority in so far as those orders concern him.
17. The caterer shall not carry out any permanent addition or alterations to the building or electric or sanitary installation in the said canteen without first obtaining the approval in writing. The caterer shall use Refrigerator maximum for providing for cold drinks and any other perishable items etc. but shall not use any other heating appliances except a Micro oven in winter for warming up the food items.
18. The maintenance of the building (fitting and fixtures therein) will be responsibility of the Government and the caterer shall allow ingress/outgress of officers and men in to the canteen area for this purpose.
19. The caterer shall on expiry or termination of his contract handover vacant and peaceful possession of the accommodation placed at his disposal alongwith furniture and other accessories entrusted to him.
20. Such of the electrical gadgets and appliances as mentioned in the schedule 'C' in proper working condition shall be handed over to the caterer the day he takes over the charges of the premises and on termination of the contract to the Intellectual Property Office.
21. All questions and all matter in dispute and difference between the parties hereto arising under or out of in connection with this contract (except as to any matters of decision of which is specially provided for by this presents) shall be referred to the sole arbitration of the person appointed by the IP Office in charges of the works at the time of dispute. The award of the arbitrator shall be final and binding on the parties to this agreement.
22. This Intellectual Property Office will provide free electricity, water and AC accommodation with furniture.

Signature of Tenderer with Company Seal.

In witness where of the ..... Of the President of India  
and the Caterer have hereinto set their hands this ..... day and  
year .... First above written.

Signed by the

Signed by

For and on behalf of the  
President of India  
In the present of

Caterer  
In the Presence of

1.

1.

2.

2

3.

3.

Signature of Tenderer with Company Seal.