



बौद्धिक सम्पदा भारत
एकस्व/अभिकल्प/व्यापार चिह्न
भौगोलिक संकेत/पेटेंट सूचना पद्धति

INTELLECTUAL PROPERTY INDIA
Patents/Designs/Trade Marks
Geographical Indications/
Patent Information System



भारत सरकार

GOVERNMENT OF INDIA
व्यापार चिह्न रजिस्ट्री
TRADE MARKS REGISTRY

बौद्धिक सम्पदा भवन/BOUDDHIK SAMPADA BHAWAN
सीपी/CP-2, सेक्टर/Sector-V, साल्ट लेक /SALT LAKE
कोलकाता/KOLKATA- 700 091.

दूरभाष/Tel : (91)(33)2367 5974/5975/7307/5103

फैक्स/Fax : (91)(33)2367 7311

ई-मेल/E-Mail : kolkata.tmr@nic.in

वेब साइट/Website : www.ipindia.nic.in
: www.ipindia.gov.in

संख्या/No. *Admn/60*

दिनांक/Date : 30.01.2012

Public Notice for Quotation to supply Chairs & Tables

The Trade Marks Registry, Kolkata requires chairs and tables to accommodate the officers & staffs.

Sealed quotations are invited for supply of Chairs & Tables from the manufacturers, authorized vendors, Kendriya Bhandar/NCCF or any Govt. authorized society as per the specifications and quantity given below-

Details of specifications/requirements:-

Sl. No.	Particulars	Specification	No. of requirement
1.	Chair for Officers	Good quality branded revolving chair with handle of reputed company for the use of officers.	6
2.	Chair for Staffs	Good quality branded revolving chair with handle of reputed company for the use of staffs.	24
3.	Table for staffs	Good quality branded table (size = 6 ft. X 3 ft.) with drawer of reputed company for the use of staffs.	5

The important dates

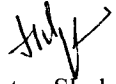
a) **Last Date and time for Submission of Quotation:** The last date to submit sealed quotation is 20th February, 2012 till 5.30 p.m.

b) **Address and place for submission of quotations:** The quotations (consisting of two sealed envelopes-one for 'technical specification' including bidder's contact details, and other for 'rate per unit per product', put up in one big envelope) may be submitted in sealed envelope superscripting 'Quotation for supply of Chairs & Tables' to the Trade Marks Registry office Kolkata addressed to Shri Birendra Jaishwal, Trade Marks Registry office, IPO building, CP-2, Sector 5, Salt Lake City, Kolkata-700091.

Terms & Conditions:

1. The office will, at first, consider the technical specification of the chairs and tables. The financial bids (consisting of rate per unit per product) of only those bidders will be opened whose products are considered to have admissible specifications.
2. Price quoted should be for one unit chair/table, and it should be inclusive of all applicable taxes and levies.

3. The office reserves the right to change the quantity as per its requirement at any stage. .
4. Delivery should be within **1 week** from the date of receipt of order for supply.
5. The Office reserves the right to reject any or all quotations without specifying any reasons thereof.
6. In case of delay, penalty at the rate of 0.5% per day of the ordered value shall be charged (maximum penalty up to 5 % of the order value can be deducted). If the delay is more than ten days the order shall stand cancelled.
7. No Advance payment shall be made by the office. The bill for Payment may be submitted only after installation/supply of the products.
8. Warranty: minimum one year or as per the offer of manufacturing company, whichever is more.
9. All disputes should be within the jurisdiction of Kolkata.
10. The Vendor has to submit documentary proof of Sales Tax/PAN etc.



(Ratan Shalya)
Assistant Registrar of Trade Marks
(Head of Office).